

PRODUCTION PROGRAM

COMPONENT 2 – SELECTIVE ASSISTANCE FOR THE PRODUCTION OF SHORT FICTIONS AND DOCUMENTARIES

To help you prepare your application before submitting it through the secure SOD@ccès online portal, we have listed below the documents you will need to provide.

APPLICATION FORM	
	Available on the secure SOD@ccès online portal.
CHAIN OF TITLE	
	Chain of title history
	Québec-Québec, interprovincial or international coproduction, if applicable – Coproduction agreement(s).
FINANCIAL INFORMATION	
	Financial structure – Must be submitted in its original format (.xlsx) Use the Structure financière - courts métrages de fiction et documentaires template (in French only)
	All agreements confirming the secured funding
	Summary and detailed production budget, stating the breakdown of expenses among interprovincial and international coproducers, if applicable, in Canadian dollars, specifying the labor eligible for tax credits, services, deferred costs, and costs incurred outside Québec.
MINORITY COPRODUCTIONS (additional documents only required for minority coproductions)	
	Agreements confirming secured contributions (50% of foreign funding must be secured for minority coproductions)
	International commercialization strategy outlining projected sales.
POSTPRODUCTION (only required for postproduction funding)	
	A detailed and up-to-date cost report for the production.
	Preliminary credits to confirm placement of SODEC’s credit line <i>If the project is selected, please note that SODEC must also approve its credit placement in the production’s final end credits.</i>
	Editing plan listing the visual and audio processes that have yet to be completed.
	Web link to the rough cut Use the Œuvres soumises à l’appui d’une demande template (in French only).
FICTION CREATIVE ELEMENTS	
	Project summary outlining the central idea of the film – 10 lines max
	Final draft of the script
	Character descriptions
	Animation only: storyboard elements and description of planned technique
	Director(s) film treatment
	Letters of intent from other members of the creative team (screenwriter(s), producer(s), etc.)
	Project under appeal only: summary of changes to the synopsis and director(s)’ film treatment
	Any other documents relating to creative elements.

DOCUMENTARY CREATIVE ELEMENTS	
	Project summary outlining the central idea of the film – 10 lines max
	Detailed documentary proposal
	List of documentary characters, if applicable
	Animation only: storyboard elements and description of planned technique
	Director(s) film treatment
	Letters of intent from other members of the creative team (screenwriter(s), producer(s), etc.)
	Project under appeal only: summary of changes to the synopsis and director(s)' film treatment
	Any other documents relating to creative elements.
FILMOGRAPHY AND PREVIOUS WORKS	
	Filmography of the screenwriter(s), director(s), producer(s) with no personal information other than names
	Filmography of the production company
	The director(s)' previous works (if applicable) Use the Œuvres soumises à l'appui d'une demande template (in French only).
DISTRIBUTION AND COMMERCIALIZATION	
	Distribution agreement, if applicable
	Commercialization strategy
COMPANY STATEMENT	
	Use the Déclaration de l'entreprise requérante - volet 2 template (in French only)
MASTER FILE	
	Master file – list (Dossier maître - liste in French only)