

PRODUCTION PROGRAM

COMPONENT 1 – SELECTIVE ASSISTANCE FOR THE PRODUCTION OF FEATURE-LENGTH FICTION FILMS

To help you prepare your application before submitting it through the secure SOD@ccès online portal, we have listed below the documents you will need to provide.

| APPLICATION FORM | |
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| | Available on the secure SOD@ccès online portal. |
| CHAIN OF TITLE | |
| | Chain of title history |
| | Québec-Québec, interprovincial or international coproduction, if applicable – Coproduction agreement(s) |
| FINANCIAL INFORMATION | |
| | Financial structure – Must be submitted in its original format (.xlsx) Use the Structure financière - longs métrages fiction template (in French only) |
| | All agreements confirming the secured funding |
| | Summary and detailed production budget, stating the breakdown of expenses among interprovincial and international coproducers, if applicable, in Canadian dollars, specifying the labor eligible for tax credits, services, deferred costs, and costs incurred outside Québec |
| | Calculation form used to determine the percentage of labor eligible to (provincial and federal) tax credits. |
| MINORITY COPRODUCTIONS (additional documents only required for minority coproductions) | |
| | Agreements confirming secured contributions (50% of foreign financing must be secured for minority coproductions) |
| | The applicant company's business development plan outlining coproduction projects <i>The development plan must specify:</i> <ul style="list-style-type: none"> - How coproduction factors into the company's business development; - All initiatives undertaken to secure coproduction agreements (e.g., various market presence, networking activities, meetings, titles of projects you plan to coproduce, their stage of development, etc.). |
| | Strategic agreement reached for the purpose of initiating a reciprocal Québec-majority coproduction. <i>Reciprocity can be established with a different coproducer; it is the territory that is the subject of reciprocity.</i> |
| | Filmography of the coproducing company and the coproducer's résumé. |
| | Commercialization strategy and preliminary budget – Must be submitted in its original format (.xlsx) Use the Stratégie d'exploitation et devis préliminaires - coproductions minoritaires (in French only) |
| POSTPRODUCTION (only required for postproduction funding) | |
| | A detailed and up-to-date cost report for the production. |
| | Preliminary credits to confirm placement of SODEC's credit line <i>If the project is selected, please note that SODEC must also approve its credit placement in the production's final end credits.</i> |
| | Editing plan listing the visual and audio processes that have yet to be completed |
| | Web link to the rough cut Use the Œuvres soumises à l'appui d'une demande template (in French only). |

| CREATIVE ELEMENTS | |
|----------------------------|--|
| | Project summary outlining the central idea of the film – 10 lines max. |
| | Final draft of the script |
| | Character descriptions |
| | Storyboard elements and description of planned technique (animation only) |
| | Filmography of the screenwriter(s), director(s), producer(s) with no personal information other than names |
| | Filmography of the production company |
| | Director(s) film treatment |
| | The director(s)' previous works (if applicable) Use the Œuvres soumises à l'appui d'une demande template (in French only). |
| | Letters of intent from other members of the creative team (screenwriter(s), producer(s), etc.) |
| | Project under appeal only: summary of changes to the synopsis and director(s)' film treatment |
| | Any other documents relating to creative elements. |
| COMMERCIALIZATION STRATEGY | |
| | Financial commitment letter from an eligible distributor (mandatory for feature-length projects with a budget of \$3.5 million or more). |
| | Commercialization strategy and preliminary budget – Must be submitted in its original format (.xlsx) Use the Stratégie d'exploitation et devis préliminaires - Fictions template (in French only). |
| COMPANY STATEMENT | |
| | Use the Déclaration de l'entreprise requérante - volet 1 template (in French only). |
| MASTER FILE | |
| | Master file – list (Dossier maître - liste in French only) Note: information regarding shareholders and directors must be provided with every project submission. |