

TRANSLATION

If there is a discrepancy between the English and French versions, the French version prevails.

EMERGING TALENT PROGRAM (PRODUCTION)

Important: This list applies to projects submitted directly to production that have not received assistance at the development stage under the emerging talent program.

To help you prepare your application before submitting it through the secure [SOD@ccès](#) online portal, we have listed below the documents you will need to provide.

APPLICATION FORM	
	Application form (FORMULAIRE 20-14-02) – available on the secure SOD@ccès online portal
AGREEMENTS, RIGHTS ACQUISITION	
	Chain of title history
	Rights acquisition agreement(s) regarding the adaptation of a literary work (book, play, pre-existing screenplay)
	Screenwriting agreement(s)
	Letter(s) of intent or directing agreement(s)
	Any other rights acquisition agreement
	Delegation of responsibility for the emerging producer if applying through an established company Use the Délégation des responsabilités au producteur émergent template.
FINANCIAL INFORMATION	
	Financial structure showing confirmed and potential participations IMPORTANT: At least 35% of the total financing must be confirmed, excluding the producer’s investment and tax credits, with supporting letters of confirmation. The only unconfirmed source of funding must be SODEC. Use the Structure financière template.
	Any agreement attesting confirmed financial participation
	Summary and detailed production budget specifying the labour eligible for tax credits, the services, the deferrals and the expenses outside Québec. IMPORTANT: The total production budget cannot exceed \$2.5 million.
	Declaration of expenses incurred outside Québec by the Québec portion of the production, duly completed and signed by the Québec producer (if there are no expenses incurred outside Québec, simply make a note to that effect) Use the Déclaration des coûts hors Québec template.
CO-PRODUCTION (if applicable)	
	CO-PRODUCTION – Deal memo or co-production agreement(s)
	CO-PRODUCTION – Detailed financial structure in Canadian currency, identifying confirmed participations and stating the distribution between interprovincial or international co-producers IMPORTANT: At least 35% of the total financing must be confirmed, excluding the producer’s investment and tax credits, with supporting letters of confirmation. The only unconfirmed source of funding must be SODEC.
	CO-PRODUCTION – Summary and detailed co-production budget in Canadian currency and according to the Canadian standard model, stating the distribution of expenses between interprovincial or international co-producers IMPORTANT: The total production budget may not exceed \$2.5 million, including foreign contributions.
FICTION DOCUMENTARY – CREATIVE ELEMENTS	
	Fiction: final version of the screenplay Documentary: detailed final proposal
	Cinematographic treatment of the emerging director(s)
	Notes <u>or</u> video of the creative team’s intentions – Web links only for videos Use the Œuvres soumises à l’appui d’une demande template.
	Creative portfolio: storyboard, mood board, artistic direction sketches, demos, etc. (if applicable) Use the Œuvres soumises à l’appui d’une demande template.
	Fiction: character descriptions Documentary: list of documentary participants (if applicable)
	Filmography of the screenwriter(s), director(s) and producer(s) with no personal details other than names.
	Previous works by the director(s) (if applicable) Use the Œuvres soumises à l’appui d’une demande template.
	Animation only – Storyboard elements and description of planned technique
	Filmography of the production company
	Production schedule

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COMMERCIALIZATION STRATEGY	
	Commercialization strategy – Must be submitted in its original format (.xlsx) Use the Stratégie d’exploitation préliminaire template.
	Mandatory letter of commitment from one of the following partners: <i>a) Letter of commitment from a Québec distribution company, holder of a general distributor’s license in Québec</i> <i>b) Letter of commitment from an eligible broadcaster (television broadcast license)</i> <i>c) Letter of commitment from an eligible digital broadcasting platform (non-exclusive license) allowing for the refundable tax credit for film and television production according to the guidelines of the tax measure</i>
COMPANY STATEMENT	
	Use the Déclaration de l’entreprise template.
MASTER FILE	
	Dossier maître – liste Note: information regarding shareholders and directors must be provided with every project submission.